



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
&
SEWER AUTHORITY OF THE CITY OF NORWICH
REGULAR MEETING

November 19, 2024

The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, November 19, 2024, by Teams and in the 2nd Floor Board Room of NPU's Administrative Offices at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:01 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil, Commissioner Michael Goldblatt and Commissioner Robert Staley. Vice Chairman Ashon Avent joined the meeting remotely at 6:04pm. Secretary Warzecha arrived at 6:35pm.

NPU staff in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Laura Huren, Shayleen Alfieri, Chris Riley, Matt Hross, Michele Addabbo, Mary Lou Rychling, Eric McDermott, Barry Ellison, Larry Sullivan, and Simone Oliva. NPU staff John Covey, David Poore and Tom Finn joined the meeting remotely.

Item 2. Fifteen Minute Public Comment Period. No public comments.

Item 3. Approval of the Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich held on October 22, 2024.

- Motion to approve made by Chairman Peil, seconded by Commissioner Staley. Unanimously approved.

Item 4. Information and Updates provided to the Board in advance of the meeting

- Financial Update. Brief discussion on projected NPU payment to the city as well as energy costs; informative.
- Leadership Team Update. No comments.

Item 5. Presentations

- Budget Schedule. Laura Huren provided an update. Brief discussion followed. Informative.
- Strategic Plan Update. Chris LaRose provided a status report on the process; Informative.

Item 6. Operations Update

- Natural Gas Project. Barry Ellison provided an update on the initial work funded by the PHMSA grant discussion followed. Informative.
- Wastewater Treatment Plant Upgrade. Matt Hross provided a presentation showing the progress of the construction at the plant. Discussion followed. Informative.

- Wastewater Treatment Plant NPDES Permit. Matt Hross provided an overview of the permit application. Discussion followed. Informative.

Item 8. Executive Session

Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

- Secretary Warzecha, seconded by Commissioner Staley moved to enter Executive Session at 6:58 p.m. Unanimously approved. General Manager LaRose, Steve Sinko and Jeff Brining were asked to stay for the Executive Session.
- No votes taken.
- Commissioner Staley seconded by Secretary Warzecha moved to adjourn the session at 7:41 p.m. Unanimously approved. The Board came out of Executive Session at 7:42 p.m.

Item 9. Other Business

- Chairman Peil made a motion to approve the job description for the Water Distribution Operator and the Water Treatment Chief.
- Motion to approve made by Secretary Warzecha, seconded by Vice Chairman Avent. Unanimously approved.

Secretary Warzecha seconded by Commissioner Staley moved to adjourn the meeting at 7:44 p.m. Unanimously approved.

The next Regular Meetings are scheduled to be held on Tuesday, December 17, 2024.

Attest:

William Warzecha
Secretary