

MINUTES OF THE  
REGULAR MEETING OF THE  
JOINT GOVERNANCE COMMITTEE  
OF THE BOARDS OF DIRECTORS OF  
CONNECTICUT MUNICIPAL ELECTRIC ENERGY COOPERATIVE  
AND  
CONNECTICUT TRANSMISSION MUNICIPAL ELECTRIC ENERGY COOPERATIVE

October 10, 2024

A Regular Hybrid Meeting of the Joint Governance Committee of the Boards of Directors of Connecticut Municipal Electric Energy Cooperative (“CMEEC”) and Connecticut Transmission Municipal Electric Energy Cooperative (“CTMEEC” dba Transco) was held in person at 30 Stott Avenue, Norwich, CT and via Zoom on Thursday, October 10, 2024.

The meeting was legally noticed in compliance with Connecticut General Statutes and all proceedings, and all actions thereafter recorded occurred during the publicly open portions of the meeting.

**The following Committee Members participated via Zoom:**

Bozrah Light & Power: Scott Barber  
Groton Utilities: Ronald Gaudet, Jeffrey Godley  
Groton Municipal Representative: Mark Oefinger  
Jewett City Department of Public Utilities: Louis Demicco  
Jewett City Municipal Representative: George Kennedy  
Norwich Public Utilities: Christopher LaRose (arrived at 10:21 a.m.), Robert Staley  
Norwich Municipal Representative: David Eggleston  
South Norwalk Electric & Water: Alan Huth

**The following Non-Voting Members participated via Zoom:**

Bozrah Light & Power: William Ballinger  
Jewett City Department of Public Utilities: James Derusha  
East Norwalk Municipal Representative: Pete Johnson

**The following CMEEC Staff participated in person unless otherwise noted:**

Dave Meisinger, CMEEC CEO  
Patricia Meek, CMEEC Director of Finance & Accounting  
Margaret Job, CMEEC Director of Administrative Services  
Candice DiVita, CMEEC Financial Analyst, via Zoom  
Lauren Gaudet, CMEEC Administrative & Sustainability Specialist

**The following CMEEC Staff participated in person unless otherwise noted (Cont'd):**

Chantal Maxwell, CMEEC Administrative Services Coordinator

**Others participated via Zoom:**

David Silverstone, Esquire, Municipal Electric Consumer Advocate, via Zoom

Ms. Gaudet recorded.

Committee Chair Alan Huth called the meeting to order at 10:03 a.m. noting for the record that today's meeting is being held in person and via Zoom. He requested that all participants' devices remain on mute unless speaking to eliminate confusion and background noise and to state their name before speaking for clarity of the record.

**Specific Agenda Item**

**A Public Comment Period**

No public comment was made.

**B Roll Call**

Ms. Gaudet conducted roll call. Committee Chair Huth confirmed a quorum of the Committee was present.

**C Approve Minutes of the June 13, 2024 Regular Hybrid Meeting of the CMEEC / CTMEEC Joint Governance Committee**

**A motion was made by Committee Member Eggleston, seconded by Committee Member Staley to Approve the Minutes of the June 13, 2024 Regular Hybrid Meeting of the CMEEC / CTMEEC Joint Governance Committee.**

**Motion passed unanimously.**

**D Review Proposed 2025 Board and Committee Meeting Schedule**

Ms. Job guided the Committee through the proposed 2025 meeting schedules of the Joint Boards of Directors and of the Committees of the Joint Boards of Directors.

Discussion followed in response to inquiries from Committee Member Demicco and Committee Member Kennedy about the rationale for scheduling a couple of the Committee meetings from 1 p.m. to 3 p.m. instead of the usual time of 10 a.m. to 12 p.m. Ms. Job clarified that this was done to avoid conflicts with other meetings that have been scheduled on those days. The Committee did not request any changes to the proposed schedules.

Committee Chair Huth suggested that the Committee conduct a final review of the proposed 2025 Board and Committee meeting schedules with a possible vote to recommend these schedules to the Board at the next meeting of the Committee.

**A motion was made by Committee Member Oefinger, seconded by Committee Member Gaudet to recommend that staff bring the Proposed 2025 Board and Committee Meeting Schedules to the Joint Governance Committee for final review and approval at its next regularly scheduled meeting on November 7, 2024.**

**Motion passed unanimously.**

## **E Review New Proposed Board Self-Assessment**

Ms. Job introduced the new proposed Board self-assessment to the Committee. She explained that the Board has been doing self-assessments for years, but that the self-assessment was reworked this year to further enhance the value it provides to the Board and staff. Ms. Job noted that the new self-assessment is longer than the previous self-assessment but was also split into two versions that could be released on an alternating basis with one version provided annually.

Robust discussion followed regarding the language of certain questions, the Likert scale size (from 0 to 4), and the version release schedule for the new proposed Board self-assessment.

The Committee agreed that the new proposed Board self-assessment should be edited to 1) combine the two versions into a single self-assessment without any question of redundancy for this year, after which we will likely split it back into two versions for use in alternative years, 2) remove option “0 – Undecided” from each multiple-choice question to convert the 5-point Likert scales into the preferred 4-point Likert scales, and 3) include language in the instructions indicating that each multiple choice question has its own comment section in which respondents are encouraged to provide additional responses and input regarding each question and can also indicate if they do not have sufficient information to respond to any specific question.

Next, the Committee discussed the historic level of Board member responses to the self-assessment survey and strategized methods to increase participation.

The Committee agreed that at the next meeting of the Joint Boards of Directors scheduled to be held on Thursday, October 24, 2024, the Committee will advocate for the completion of the Board self-assessment because the results of the assessment are important for informing the strategic planning process and for providing both Board and staff direction. Ms. Job added that the revised self-assessment survey will be distributed to all Board members shortly after the October 24, 2024 meeting and the results will be shared with and discussed prior to or at the regular meeting of the Joint Governance Committee that is proposed to take place on March 13, 2025.

**F      Review Board Interest Survey Results and Develop Slate of Board Officers and Committee Members**

Committee Chair Huth presented the results of the Board Interest Survey to the Committee. He noted that the position of CMEEC & CTMEEC Assistant Secretary had not been filled and inquired whether a member of staff or the Board would be filling it.

**A motion was made by Committee Member Gaudet, seconded by Committee Chair Huth to add Margaret Job as the CMEEC & CTMEEC Assistant Secretary to the 2025 Slate of Board Officers and Committee Members.**

**Motion passed unanimously.**

Further discussion of the 2025 slate of Board Officers and Committee Members ensued.

Committee Member Staley observed that the Audit Committee has fewer members on its 2025 slate than the other Committees have. Committee Chair Huth and Committee Member Demicco offered to ask the alternate Joint CMEEC/CTMEEC Board Member Representatives from their respective member utilities about their interest in serving on the Audit Committee.

Committee Chair Huth explained that the slate of Board Officers and Committee Members will be updated to reflect today's discussion. He added that a final review of the slate of Board Officers and Committee Members with a possible vote to recommend them to the Board for their approval will occur at the next meeting of this Committee scheduled to be held on November 7, 2024.

**G      New Business**

There was no new business.

**H      Adjourn**

**A motion was made by Committee Member Eggleston, seconded by Committee Member Kennedy to adjourn.**

**Motion passed unanimously.**

The meeting was adjourned at 10:55 a.m.