



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
&  
SEWER AUTHORITY OF THE CITY OF NORWICH  
REGULAR MEETINGS

April 23, 2024

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The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, April 23, 2024, by Teams/WebEx and in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil, Commissioner Robert Staley, Secretary William Warzecha and Commissioner Michael Goldblatt. Vice Chairman Ashon Avent joined the meeting remotely at approximately 6:12 pm. NPU staff in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Michele Addabbo, Barry Ellison, Laura Huren, Larry Sullivan, Ruth Swift, John Covey, Eric McDermott, Shayleen Alfieri, Tom Finn, Chris Riley, Mary Lou Rychling, David Poore and Simone Oliva.

Item 2. Fifteen Minute Public Comment Period. There were no public comments.

Item 3. Approval of the Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, March 26, 2024. Motion to approve the minutes made by Commissioner Bill Warzecha, seconded by Commissioner Michael Goldblatt. Unanimously approved.

Item 4. Information and Updates provided to the Board in advance of the meeting.

- Financial Update; No comments.
- Leadership Team Update; brief discussion, informative
- Strategic Plan Update;

Item 5. CMECC Update:

- Commissioner Piel provided an update on the most recent activities at CMEEC. Informative.

Item 6. Strategic Presentations:

- RP3 Award: Eric McDermott provided an update of the award received by NPU. Informative.

- **Natural Gas System Construction Schedule:** Barry Ellison provided an update the Natural Gas Division projects and recently awarded PHMSA Grant. Discussion followed. Informative.
- **Sewer Plant Construction Update:** Larry Sullivan provided a presentation on the progress with the sewer plant upgrade project. Informative.
- **Winter Moratorium Update:** Ruth Swift provided an update on customer support programs, and results on assistance provided to customers. Discussion followed. Informative.
- **Lead and Copper Planning Resolution:** Larry Sullivan provided an update on the service line replacement costs, materials, and inventory and the need to amend the existing ordinance for the work. Informative.
- **Tank Mixing System Resolution -** Larry Sullivan presented information on the aeration and mixing system work at two water tanks, including the need for an amendment to the existing ordinance for the work. Informative.
- **Bozrah Bridge and Water Main Repair Resolution-** Larry Sullivan presented information about the need for repairs to the NPU water main that is affixed to the bridge at the Bozrah Dam and a resolution for the work to be funded, designed and completed. Informative.
- **Budget Presentation:** Laura Huren provided a summary of the FY 25 NPU Budget. Informative.

**Item 7. Actions. Discussion and votes on resolutions as presented earlier in the Board meeting:**

- **FY25 NPU Budget:** Motion to approve the NPU budget for FY 2025 made by Commissioner Goldblatt, seconded by Secretary Warzecha. Unanimously approved.
- **Lead and Copper Planning Resolution:** Motion by Secretary Warzecha, seconded by Commissioner Goldblatt. Unanimously approved.
- **Tank Mixing System Resolution:**
  - **Stanley Israelite Business Park Tank Resolution Amendment:** Motion by Commissioner Goldblatt, seconded by Vice Chairman Avent. Unanimously approved.
  - **Richard Brown Tank Resolution Amendment:** Motion by Commissioner Goldblatt, seconded by Commissioner Staley. Unanimously approved.
- **Bozrah Bridge and Water Main Repair Resolution:** Motion by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

**Item 8. Executive Session.** Commissioner Goldblatt moved to enter to Executive Session, seconded by Commissioner Staley at approximately 7:05 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining, Chris Riley, Laura Huren, Eric McDermott, David Poore, and Simone Oliva were asked to stay for the Executive Session.

To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential, and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

- No votes taken during executive session.

The Board came out of Executive Session at approximately 7:37 p.m.

9. Other Business. Commissioner Goldblatt made a motion to approve the job description for the Senior Damage Prevention Specialist position as discussed in Executive Session. Seconded by Bill Warzecha. Approved unanimously.

Commissioner Staley seconded by Secretary Warzecha moved to adjourn the meeting at 7:39 p.m. Unanimously approved.

The next Regular Meetings are scheduled to be held on Tuesday, May 28, 2024.

Attest:



William Warzecha  
Secretary

