



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
&  
SEWER AUTHORITY OF THE CITY OF NORWICH  
REGULAR MEETINGS

June 25, 2024

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The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, June 25, 2024, by Teams and in the 2<sup>nd</sup> Floor Board Room of NPU's Administrative Offices at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:01 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil, Secretary William Warzecha, Commissioner Robert Staley, and Commissioner Michael Goldblatt. Vice Chairman Ashon Avent joined the meeting remotely at 6:04pm. NPU staff in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Michele Addabbo, Valerie Kent, Brenton Terry, David Poore, Laura Huren, Ruth Swift, Chris Riley, Mary Lou Rychling, and Simone Oliva. Russ Hissom and Amanda Lasinski from Baker Tilly.

Item 2. Fifteen Minute Public Comment Period. No comments made.

Item 3. Approval of the Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, May 28, 2024.

- Motion to approve made by Secretary Warzecha, seconded by Commissioner Goldblatt. Unanimously approved.

Item 4. Information and Updates provided to the Board in advance of the meeting.

- Financial Update. Brief discussion followed. Informative.
- Leadership Team Update. No comments.

Item 5. Operations Presentations:

- Dudley Substation Upgrades and Repairs - Presentation by Jeff Brining. Discussion followed. Informative.
- Wastewater Plant Upgrade Update – Updates provided by Steve Sinko. Discussion followed. Informative.
- U.S. Department of Transportation / PHMSA Grand – Barry Ellison provided an update. Discussion followed. Informative.

Item 6. Efficiency Program Update and Rate Presentation – Jeff Brining and Mary Lou Rychling presented program information and proposed rate adjustment. Discussion followed. Informative.

Item 7. Sewer Department Cost of Service Study and Rate Design – Presentation provided by Laura Huren and Brenton Terry of NPU and Russ Hisson and Amanda Lasinski of Baker Tilly. Discussion followed. Informative.

Item 8. Project Labor Agreement (PLA) Discussion – Chris LaRose presented an overview of a possible approach for considering PLAs. Discussion followed. Informative.

Item 9. Action Items

Motion to refer action on Gas Grant to the Commission on the City Plan

- Motion to approve made by Secretary Warzecha, seconded by Commissioner Goldblatt. Unanimously approved.

Motion to schedule Public Hearings for the Sewer Rates and Efficiency Rates for August 20, 2024, 6:00pm

- Motion to approve made by Secretary Warzecha, seconded by Commissioner Goldblatt. Unanimously approved.

Item 10. Executive Session

To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential, and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

- Commissioner Warzecha, seconded by Commissioner Goldblatt moved to enter Executive Session at 8:01 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining, Chris Riley, and Simone Oliva, were asked to stay for the Executive Session.
- No votes taken.
- Commissioner Goldblatt seconded by Secretary Warzecha moved to adjourn the meeting at 8:27 p.m. Unanimously approved. The Board came out of Executive Session at 8:28 p.m.

Commissioner Staley seconded by Secretary Warzecha moved to adjourn the meeting at 8:29 p.m. Unanimously approved.

The next Regular Meetings are scheduled to be held on Tuesday, August 20, 2024.

Attest:

William Warzecha  
Secretary