



## FINANCE & AUDIT SUBCOMMITTEE MEETING MEETING MINUTES

February 6, 2024

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The Finance & Audit Subcommittee of Norwich Public Utilities (NPU) was held on Tuesday, February 6, 2024, by WebEx and in the 2<sup>nd</sup> Floor Board Room of NPU at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 1:05 p.m. by Subcommittee Chairman Michael Goldblatt.

Present: Secretary William Warzecha, Commissioner Michael Goldblatt and Commissioner Robert Staley. NPU staff in attendance were General Manager Chris LaRose, Jeff Brining, Steve Sinko, Larry Sullivan, John Covey, Barry Ellison, Brenton Terry, Ruth Swift, Valerie Kent, Eric McDermott, Chris Riley, Mary Lou Rychling, David Poore, and Simone Oliva.

Item 2. Approval of the minutes. Commissioner Robert Staley made a motion to approve the minutes of January 30, 2024. The motion was seconded by William Warzecha. Unanimously approved.

Item 3. Budget Presentations

- a. Wastewater Division Budget Drivers. Larry Sullivan provided an overview of the budget drivers; discussion followed, informative.
- b. Water Division Budget Drivers. Larry Sullivan provided an overview of the budget drivers; discussion followed, informative.
- c. Administrative Budget Drivers. Steve Sinko provided an overview of the budget drivers; John Covey spoke to IT. Dave Poore provided an update for GIS. Tom Finn provided an update for Purchasing. Ruth Swift provided an update for Customer Service. Mary Lou Rychling provided an update for Metering and Revenue Assets along with Fleet and Safety. Chris Riley provided an update for Communications/PR. Steve Sinko provided an update for Board Expenses and the Budget Schedule. Discussion followed. Informative.

Secretary William Warzecha, seconded by Commissioner Staley moved to adjourn the meeting at 2:42pm. Unanimously approved.

The next Regular Meeting of the Finance & Audit Subcommittee is scheduled for Tuesday, May 7 2024.

Attest:

William Warzecha  
Secretary