



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
&
SEWER AUTHORITY OF THE CITY OF NORWICH
REGULAR MEETINGS

November 28, 2023

The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, November 28, 2023, by WebEx and in the 2nd Floor Board Room of NPU's Administrative Offices at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:01 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil, Secretary William Warzecha, Commissioner Robert Staley. Vice Chairman Ashon Avent and Commissioner Michael Goldblatt joined the meeting remotely. NPU staff in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Michele Addabbo, Laura Huren, Katie Moors, Brenton Terry, Larry Sullivan, Ruth Swift, John Covey, Kyle Cioffi, Eric McDermott, Chris Riley, Mary Lou Rychling, and Simone Oliva. Attorney Patti Boye-Williams from the Murtha Cullina law firm was also present.

Item 2. Fifteen Minute Public Comment Period. There were no public comments provided.

Item 3. Approval of the Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, October 24, 2023. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Item 4. Information and Updates provided to the Board in advance of the meeting.

- Financial Update. No comments.
- Leadership Team Update. A brief discussion followed with updates from Larry Sullivan around the wastewater work adjacent to the viaduct and from Eric McDermott regarding work adjacent to I-395 and West Main Street. Informative.

Item 5. Information and Updates.

- CMECC Update – Chairman Stewart Peil provided an update. Informative.
- Economic Development Subcommittee Update – Commissioner Robert Staley provided an update from the most recent meeting. Informative.
- Smart Energy Provider Award – Mary Lou Rychling provided an overview of the award presented by the American Public Power Association. Informative.

- Winter Gas Supply – Brenton Terry presented information related to NPU’s natural gas supply for the Winter of 2023-2024. Discussion followed. Informative.

Item 6. Executive Session

To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential, and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

Commissioner Michael Goldblatt, seconded by Secretary William Warzecha moved to enter into Executive Session at 7:05 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining, Chris Riley, Michele Addabbo, Larry Sullivan and Attorney Patti Boye-Williams were asked to stay for the Executive Session.

The Board came out of Executive Session at 8:16 p.m.

Item 7. Action Items

- A vote was held to approve two job descriptions lab technician, and Senior Lab Technician for the Water Division as discussed in Executive Session. A motion was made by Commissioner Goldblatt and Seconded by Commissioner Staley. No discussion, unanimous vote to approve.

Item 8. Other Business

- A motion was made by Commissioner Staley and Seconded by Secretary William Warzecha, for NPU to work with CMECC to evaluate the development of a solar garden at the NPU Wastewater Treatment Plant at the appropriate time. Unanimous vote to approve.

Commissioner Staley seconded by Secretary Warzecha moved to adjourn the meeting at 8:30 p.m. Unanimously approved.

The next Regular Meetings are scheduled to be held on Tuesday, December 19, 2023.

Attest:

William Warzecha
Secretary