



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
&
SEWER AUTHORITY OF THE CITY OF NORWICH
REGULAR MEETINGS

August 29, 2023

The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, August 29, 2023, by WebEx and in the 2nd Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:01 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil, Secretary William Warzecha and Commissioner Robert Staley. Commissioner Michael Goldblatt joined the meeting at 6:09 p.m. Absent: Vice Chairman Ashon Avent. NPU staff in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Michele Addabbo, Laura Huren, Larry Sullivan, Ruth Swift, John Covey, Ryan LaRose, Eric McDermott, Chris Riley, Brenton Terry, Barry Ellison, Dave Poore, Kaylie Brear, Mary Lou Rychling and Tom Finn.

Item 2. Public Hearing on Proposed Rates for Natural Gas, Electric, Water and Wastewater Utilities. Chairman Peil opened the Public Hearing and asked for any public comment on the proposed rates three times. There were no comments from the public and the Public Hearing was closed.

Item 3. Fifteen Minute Public Comment Period. There were no public comments provided. .

Item 4. Approval of the Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, July 25, 2023. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Item 5. Information and Updates provided to the Board in advance of the meeting.

- Leadership Team Update. Discussion followed.
- Financial Update. Informative.

Commissioner Staley, seconded by Secretary Warzecha moved to move agenda Item 8 ahead of Item 6. Unanimously approved.

Item 8. Discussion of financial support for Business Park North (BPN). Kevin Brown, President and Executive Director of NCDC spoke to the Board regarding financial support for BPN. Discussion followed.

Commissioner Staley, seconded by Secretary Warzecha moved to move agenda Item 9 ahead of Item 6. Unanimously approved.

Item 9. Action Items. BPN Interest Resolution. Secretary Warzecha, seconded by Commissioner Goldblatt moved to approve the attached Resolution. Unanimously approved.

Item 6. Presentation on Proposed Rates for Natural Gas, Electric, Water and Wastewater Utilities. Laura Huren, Ruth Swift, Brenton Terry and General Manager LaRose presented the Board with information on Public Hearing Rate Study for the next three years. Discussion followed.

Item 7. NEPPA Conference Update. Secretary Warzecha provided the Board with an update on the Annual NEPPA Conference. Informative.

Item 10. Strategic Presentations.

- Sewer Plant Upgrade. Larry Sullivan spoke to the Board about the Sewer Plant Upgrade schedule. Informative.
- PFAS (per-and polyfluoroalkyl substances) Testing Results. Larry Sullivan provided the Board with an update on NPU's testing PFAS testing results. Discussion followed.

Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential, and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

Secretary Warzecha, seconded by Commissioner Staley moved to enter into Executive Session at 7:43 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining and Chris Riley were asked to stay for Executive Session.

The Board came out of Executive Session at 8:20 p.m. No votes were taken in Executive Session.

Commissioner Goldblatt, seconded by Commissioner Staley moved to adjourn the meeting at 8:21 p.m. Unanimously approved.

The next Regular Meetings are scheduled to be held on Tuesday, September 26, 2023.

Attest:

William Warzecha
Secretary

Norwich Board of Public Utilities Commission Resolution

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN INTEREST FUNDING AGREEMENT WITH NORWICH COMMUNITY DEVELOPMENT CORPORATION AND ANY RELATED DOCUMENTS, AND DETERMINING OTHER MATTERS IN ORDER TO FUND ECONOMIC DEVELOPMENT ACTIVITIES IN THE CITY OF NORWICH

WHEREAS, NPU believes it is in its interests to promote economic development in the City of Norwich in order to generate expanded utility consumption and increased revenue; and

WHEREAS, NPU has historically promoted and supported economic development efforts in the City of Norwich and the surrounding Greater Norwich region, including its annual funding of Norwich Community Development Corporation (“NCDC”) operations and activities through NPU’s Economic Development Expenditure line item in its budget; and

WHEREAS, NCDC’s primary purpose is to promote economic growth and development in the Greater Norwich region; and

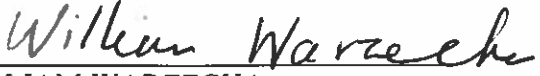
WHEREAS, in connection with its purpose, NCDC regularly identifies and evaluates potential economic development projects in the Greater Norwich region, including the development of a first-class light industrial park known as Business Park North (“BPN”); and

WHEREAS, the NPU desires to assist NCDC in the development of BPN and propose to enter into an Interest Funding Agreement, in substantially the form attached hereto as Exhibit A, to further such efforts.

NOW THEREFORE, BE IT RESOLVED, the Norwich Board of Public Utilities Commission (the “Board”) hereby authorizes, approves and ratifies:

1. That the General Manager, including any Acting General Manager, of NPU is authorized to enter into, on behalf of NPU, the Interest Funding Agreement and any other agreements, documents, certificates or writings that the General Manager, in his discretion, believes are necessary and appropriate to carry out the intent of the Interest Funding Agreement and this resolution.
2. That the total amount of funding to be made by NPU under the Interest Funding Agreement shall not exceed \$125,000.
3. That these resolutions be placed in the records of NPU along with the minutes of the meetings of the Board and that the Secretary of the Board is hereby authorized to certify that the foregoing resolutions have been adopted at a duly convened meeting of the Board.

APPROVED AT A REGULAR MEETING OF THE BOARD HELD ON August 29, 2023.


WILLIAM WARZECHA
Secretary, Norwich Board of Public Utilities
Commission