



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
&
SEWER AUTHORITY OF THE CITY OF NORWICH
REGULAR MEETINGS

June 27, 2023

The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, June 27, 2023, by WebEx and in the 2nd Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil, Secretary William Warzecha and Commissioner Robert Staley. Vice Chairman Ashon Avent and Commissioner Michael Goldblatt joined the meeting at 6:02 p.m. NPU staff in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Michele Addabbo, Ruth Swift, Eric McDermott, Laura Huren, Mary Lou Rychling, Chris Riley, Dave Poore, Joe Brule, John Covey, Barry Ellison and Tom Finn.

Item 2. Fifteen-Minute Public Comment Period. None.

General Manager LaRose informed the Board of a meeting with a customer who commended employees Russell MacGregor, Nolan Foley and Phil McMahan for working on her sewer service.

Item 3. Approval of the Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, May 23, 2023. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Item 4. Information and Updates provided to the Board in advance of the meeting.

- Leadership Team Update. Discussion followed.
- Financial Update. Informative.
- Strategic Plan Dashboard. Informative.

Item 5. CMEEC Update. Chairman Peil updated the Board on CMEEC activity. Informative.

Item 6. Finance and Audit Subcommittee Update. Commissioner Goldblatt updated the Board on the May Finance and Audit Subcommittee meeting.

Item 7. APPA Conference Update. Vice Chairman Avent and General Manager LaRose provided the Board with an update on the Annual APPA Conference.

Item 8. Strategic Presentations

- Cost of Service Study and Rate Schedule. Laura Huren spoke to the Board regarding the implementation of the rate track. Informative.

- Sewer Plant Upgrade. Craig Wagner and Tim Dupuis of CDM Smith spoke to the Board regarding the Sewer Plant upgrade. Discussion followed.
- Fairview Passive Recreation. General Manager LaRose spoke to the Board regarding potential opportunities for passive recreation at the Fairview Reservoir. Discussion followed.

Item 9. Other Business. Commissioner Staley, seconded by Secretary Warzecha moved to amend the agenda to include an executive session. Unanimously approved.

Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential, and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

Secretary Warzecha, seconded by Commissioner Staley moved to enter into Executive Session at 6:58 p.m. Unanimously approved. General Manager LaRose and the NPU Leadership Team were asked to stay for Executive Session.

The Board came out of Executive Session at 7:10 p.m. No votes were taken in Executive Session.

Commissioner Staley, seconded by Secretary Warzecha moved to adjourn the meeting at 7:10 p.m. Unanimously approved.

The next Regular Meetings are scheduled to be held on Tuesday, July 25, 2023.

Attest:

William Warzecha
Secretary