



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
&
SEWER AUTHORITY OF THE CITY OF NORWICH
REGULAR MEETINGS

January 24, 2023

The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, January 24, 2023, by WebEx and in the 2nd Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:04 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil and Commissioner Robert Staley. Vice Chairman Ashon Avent and Commissioner Goldblatt attended virtually, and Secretary William Warzecha joined the meeting at 6:42 p.m. NPU staff in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Michele Addabbo, Mary Lou Rychling, Laura Huren, John Covey, Ruth Swift, Barry Ellison, Eric McDermott, Dave Poore and Tom Finn.

Item 2. Fifteen-Minute Public Comment Period. No members of the public were present for the public comment period.

Item 3. Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, December 20, 2022. Motion to approve made by Commissioner Staley, seconded by Commissioner Goldblatt. Unanimously approved.

Item 4. Neighborhood Assistance Act 2023 Awards. General Manager LaRose welcomed the following recipients of the Neighborhood Assistance Act tax credit funding. Pam Kinder from UCFS, Jill Korbin from St. Vincent DePaul Place, and Dave Bishop from Buckingham Memorial Association. All three individuals provided brief updates on their projects and thanked NPU for their continued commitment to their organizations and to the community.

Item 5. Information and Updates provided to the Board in advance of the meeting.

- Leadership Team Update. Informative.
- Financial Update. Discussion followed.
- FY24 Budget Schedule. Informative.

Item 6. Economic Development Subcommittee Update. Commissioner Staley updated the Board on the January Subcommittee meeting. Discussion followed.

Item 7. Line of Credit Update. Laura Huren updated the Board regarding the line of credit loan agreement. Informative.

Item 8. Sewer Bid Schedule. Steve Sinko reviewed the wastewater treatment plant proposed sewer bid schedule with the Board. Discussion followed.

Item 9. Strategic Presentations.

- Lead and Copper Service Line Replacement. General Manager LaRose and Steve Sinko discussed the lead and copper service line replacement program with the Board. Discussion followed.

- Economic Development Subcommittee Budget Policy. Laura Huren discussed the Economic Development Subcommittee budget policy with the Board. Discussion followed.

Commissioner Staley, seconded by Secretary Warzecha moved to move Item 11. Action Items and Item 12. Other Business to before Item 10. Executive Session. Unanimously approved.

Item 11. Action Items.

- Lead and Copper Service Line Replacement Resolution. Commissioner Staley, seconded by Secretary Warzecha moved to approve the Lead and Copper Service Line Replacement Resolution. Unanimously approved.

- Economic Development Subcommittee Budget Policy. Secretary Warzecha, seconded by Commissioner Staley moved to approve the Economic Development Subcommittee Budget Policy. Unanimously approved.

Item 12. Other Business. None.

Item 10. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential, and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

Commissioner Staley, seconded by Secretary Warzecha moved to enter into Executive Session at 7:21 p.m. Unanimously approved. General Manager LaRose was asked to stay for the Executive Session.

The Board came out of Executive Session at 8:16 p.m. No votes were taken in Executive Session.

Commissioner Staley, seconded by Secretary Warzecha moved to adjourn the meeting at 8:16 p.m. Motion passed.

The next Regular Meetings are scheduled to be held on Tuesday, February 28, 2023.

Attest:

William Warzecha
Secretary