



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
&
SEWER AUTHORITY OF THE CITY OF NORWICH
REGULAR MEETINGS

November 29, 2022

The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, November 29, 2022, by WebEx and in the 2nd Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil, Secretary William Warzecha, Commissioners Robert Staley and Michael Goldblatt. Vice-Chairman Ashon Avent joined the meeting at 6:21 p.m. NPU staff in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Laura Huren, Larry Sullivan, Mary Lou Rychling, Michele Addabbo, Chris Riley and Eric McDermott. NPU staff present via WebEx were Ruth Swift, Dave Poore, Barry Ellison, Tom Finn and Rich LaMarche.

Item 2. Fifteen-Minute Public Comment Period. No members of the public were present for the public comment period.

Item 3. Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, October 25, 2022. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Item 4. Information and Updates provided to the Board in advance of the meeting.

- Leadership Team Update. Discussion followed.
- Financial Update. Discussion followed.

Item 5. CMEEC Update. Chairman Peil updated the Board on CMEEC activity from the October 27 and November 17 meetings.

Item 6. Strategic Presentations.

- Pension Obligation Bond Updates. Laura Huren spoke to the Board regarding the Pension Obligation Bond. Discussion followed.
- Gas Supply Asset Management Contract/Winter Forecast. Steve Sinko spoke to the Board regarding gas supply and capacity management. Discussion followed.
- Sewer Plant Upgrade. Larry Sullivan update the Board on the sewer plant upgrade. Informative.

Item 7. Budget Schedule. Laura Huren discussed the NPU budget schedule. Informative.

Item 8. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential, and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

Secretary Warzecha, seconded by Commissioner Staley moved to enter into Executive Session at 6:58 p.m. Motion passed. General Manager LaRose, Steve Sinko and Jeff Brining were asked to stay for the Executive Session.

The Board came out of Executive Session at 8:45 p.m.

Item 9. Action Items.

- Utility Project Engineer I, Utility Project Engineer II and Compliance and Training Specialist Job Descriptions. Secretary Warzecha, seconded by Commissioner Goldblatt motioned to approve the Utility Project Engineer I, Utility Project Engineer II and Compliance and Training Specialist job descriptions. Unanimously Approved.

Item 10. Other Business. No other business was discussed.

Commissioner Staley, seconded by Secretary Warzecha moved to adjourn the meeting at 8:47 p.m. Motion passed.

The next Regular Meetings are scheduled to be held on Tuesday, December 20, 2022.

Attest:

William Warzecha
Secretary