



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
&  
SEWER AUTHORITY OF THE CITY OF NORWICH  
REGULAR MEETINGS

October 25, 2022

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The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, October 25, 2022, by WebEx and in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil, Secretary William Warzecha (via WebEx), and Commissioners Robert Staley and Michael Goldblatt. Absent: Vice-Chairman Ashon Avent. NPU staff in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Chris Riley, John Covey, and Shayleen Alfieri. NPU staff present via WebEx were Mary Lou Rychling, Eric McDermott, Joe Brule, Larry Sullivan, Dave Poore, Tom Finn and Jeanne Kurasz.

Item 2. Fifteen-Minute Public Comment Period. No members of the public were present for the public comment period.

Item 3. Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, September 27, 2022. Motion to approve made by Commissioner Staley, seconded by Commissioner Goldblatt. Voted in favor: Chairman Peil, Secretary Warzecha, and Commissioner Staley. Abstained: Commissioner Goldblatt. Motion passed.

Item 4. Information and Updates provided to the Board in advance of the meeting.

- Leadership Team Update. Discussion followed.
- Financial Update. Informative.

Item 5. CMEEC Update. Chairman Peil updated the Board on CMEEC activity.

Item 6. Strategic Presentations.

- Kevin Brown, President and Executive Director of the Norwich Community Development Corporation (NCDC) presented a report on NCDC activities. Discussion followed.
- Jeff Brining presented information on the winter moratorium.
- Chris Riley discussed the communication plan for utility rates and PPA/PGA changes.

Item 11. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential, and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

Secretary Warzecha, seconded by Commissioner Goldblatt moved to enter into Executive Session at 7:12 p.m. Motion passed. General Manager LaRose, Jeff Brining, Steve Sinko and were asked to stay for the Executive Session, Kevin Brown was asked to stay for part of the Session.

The Board came out of Executive Session at 8:31 p.m.

Item 10. Action Items.

- Utility Project Engineer III and Utility Project Engineer IV Job Descriptions. Secretary Warzecha, seconded by Commissioner Goldblatt motioned to approve the Utility Project Engineer III and Utility Project Engineer IV job descriptions. Unanimously Approved.

Item 11. Other Business. No other business was discussed.

Commissioner Staley, seconded by Commissioner Goldblatt moved to adjourn the meeting at 8:33 p.m. Motion passed.

The next Regular Meetings are scheduled to be held on Tuesday, November 29, 2022.

Attest:

William Warzecha  
Secretary