



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
&
SEWER AUTHORITY OF THE CITY OF NORWICH
REGULAR MEETINGS

September 27, 2022

The Regular Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, September 27, 2022, by WebEx and in the 2nd Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:01 p.m. by Chairman Stewart Peil.

Present: Chairman Stewart Peil, Secretary William Warzecha and Commissioner Robert Staley. Vice-Chairman Ashon Avent joined the meeting at 6:10 p.m. via WebEx. Absent: Commissioner Michael Goldblatt. Also in attendance were General Manager Chris LaRose, Steve Sinko, Jeff Brining, Eric McDermott, Larry Sullivan, Chris Riley, Mary Lou Rychling, Michele Addabbo, Ruth Swift, Brenda Button, John Covey, Barry Ellison and Tom Finn.

Item 2. Fifteen-Minute Public Comment Period. None.

Item 3. Revised minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, June 28, 2022. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Item 4. Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, August 23, 2022. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Item 5. Information and Updates provided to the Board in advance of the meeting.

- Leadership Team Update. Discussion followed.
- Financial Update. Informative.

Item 6. CMEEC Update. Chairman Peil updated the Board on CMEEC activity. Discussion followed.

Item 7. Economic Development Subcommittee update. Commissioner Staley updated the Board on Economic Development Subcommittee activity.

Item 8. Finance & Audit Subcommittee Update. Laura Huren updated the Board on Finance & Audit Subcommittee activity. Informative.

Item 9. Strategic Presentations.

- Line of Credit. Laura Huren discussed the Dime Bank Line of Credit.
- Energy Costs – PGA/PPA. Steve Sinko updated the Board on the PGA/PPA. Discussion followed.
- Water & Wastewater Projects. Larry Sullivan presented the Board with information regarding upcoming Water and Wastewater projects. Discussion followed.

Motion to amend the agenda to add a discussion on the Sewer Assessment Implementation Policy made by Commissioner Staley, seconded by Secretary Warzecha. Unanimously approved.

Item 10. Action Items. 2023 Board and Sewer Authority Meeting Schedule. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

2023 Economic Development Subcommittee Meeting Schedule. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

2023 Finance & Audit Subcommittee Meeting Schedule. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Signatory Line of Credit Resolution. Motion to approve made by Commissioner Staley, seconded by Vice Chairman Avent. Unanimously approved.

Resolution Sewer Assessment Implementation Policy. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Resolution Rose Alley Force Main. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Resolution South Thames & Cove Street Force Main. Motion to approve made by Commissioner Staley, seconded by Secretary Warzecha. Unanimously approved.

Resolution Richard Brown Drive Tank Aeration Project. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Resolution Business Park Tank Aeration Project. Motion to approve made by Commissioner Staley, seconded by Secretary Warzecha. Unanimously approved.

Resolution Yantic Tank Painting Project. Motion to approve made by Secretary Warzecha, seconded by Commissioner Staley. Unanimously approved.

Item 11. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential, and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

Commissioner Staley, seconded by Secretary Warzecha moved to enter into Executive Session at 7:20 p.m. Motion passed. General Manager LaRose was asked to stay for Executive Session.

The Board came out of Executive Session at 8:06 p.m.

Item 12. Other Business. None.

Commissioner Staley, seconded by Secretary Warzecha moved to adjourn the meeting at 8:07 p.m. Motion passed.

The next Regular Meetings are scheduled to be held on Tuesday, October 25, 2022.

Attest:

William Warzecha
Secretary