

TO: Joint Budget & Finance Committee

**FROM: Christopher LaRose, Chair
Patricia Meek, CMEEC Lead**

SUBJECT: Notice and Agenda for the Regular Meeting of the Joint Budget & Finance Committee, Thursday, January 6, 2022 at 10:00 a.m.

Attached is the Notice and Agenda for the Regular Meeting of the CMEEC / CTMEEC Joint Budget & Finance Committee, which is scheduled to be held via Zoom and telephonically on Thursday, January 6, 2022 at 10:00 a.m.

Zoom instructions: Please contact Margaret Job at mjob@cmeeec.org

AGENDA

Specific Agenda Items

- A** Public Comment Period
- B** Roll Call
- C** Selection of Joint Budget & Finance Committee Chair
- D** Approve the Minutes of the October 29, 2021 Regular Meeting of the CMEEC / CTMEEC Joint Budget & Finance Committee
- E** New Committee Member Onboarding
- F** Review of Revised Joint Budget & Finance Committee Charter
- G** Discussion: Joint Budget & Finance Committee Goals for 2022
 - Items from Strategic Plan
 - review content included in Board and Committee meeting packages to determine desired level of detail and frequency of information
 - update and optimize a rolling five-year financial plan
- H** Review of Financial Policies
 - Purchase Order Policy/Procurement Guidelines
 - Prepays Policy
 - Investment Policy
 - Capital Policy
- I** Incentive Plan discussion
- J** New Business
- K** Adjourn

Posted this 23rd day of December 2021