



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
&
SEWER AUTHORITY OF THE CITY OF NORWICH
REGULAR MEETINGS
May 25, 2021

The Regular May Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, May 25, 2021 by Webex and in the 2nd Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:02 p.m. by Chairman Robert Staley.

Present: Chairman Robert Staley, Vice Chairman Stewart Peil, Commissioner Michael Goldblatt and Commissioner William Warzecha. Also in attendance were General Manager Chris LaRose, Steve Sinko, Kerri Kemp, Jeff Brining, Michele Addabbo, Laura Huren, Mary Lou Rychling, John Covey, Eric McDermott, Ruth Swift, Larry Sullivan, Jeff Lortie and Chris Riley.

Item 2. Fifteen-Minute Public Comment Period. None.

Item 3. Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, April 27, 2021. Motion to approve made by Commissioner Warzecha, seconded by Secretary Goldblatt. Unanimously approved.

Item 4. Information and Updates Provided to the Board in advance of the meeting.

- Leadership Team Update. Discussion followed.
- Retirement Update
- 4Q Strategic Plan Update

Item 5. CMEEC Update. Vice Chairman Peil gave an update to the Board regarding CMEEC activity.

Item 6. Water Primacy Fee. Larry Sullivan, Laura Huren and General Manager LaRose spoke to the Board regarding the Safe Drinking Water Primacy Assessment (SDWPA) fee. Discussion followed.

Item 7. New Customer Bill Design. Jeff Brining, Chris Riley and General Manager LaRose presented the Board with information on the utility statement redesign. Discussion followed.

Item 10. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

Vice Chairman Peil, seconded by Secretary Goldblatt moved to enter into Executive Session at 6:34 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining and Laura Huren were asked to stay for Executive Session.

The Board came out of Executive Session at 7:34 p.m.

Vice Chairman Peil, seconded by Commissioner Warzecha moved to approve the Acting Water Integrity Manager Memorandum of Agreement. Unanimously approved.

Vice Chairman Peil, seconded by Commissioner Warzecha moved to adjourn the meetings at 7:34 p.m. Unanimously approved.

The next Regular Meetings are scheduled to be held on Tuesday, June 29, 2021.

Attest:

Michael Goldblatt
Secretary