



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
&  
SEWER AUTHORITY OF THE CITY OF NORWICH

REGULAR MEETINGS  
April 27, 2021

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The Regular April Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, April 27, 2021 by Webex and in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:02 p.m. by Chairman Robert Staley.

Present: Chairman Robert Staley, Vice Chairman Stewart Peil, Commissioner Michael Goldblatt and Commissioner William Warzecha. Also in attendance were General Manager Chris LaRose, Steve Sinko, Kerri Kemp, Jeff Brining, Michele Addabbo, Laura Huren, Mary Lou Rychling, John Covey, Eric McDermott, Ruth Swift, Larry Sullivan, Jeff Lortie, Chris Riley, and Barry Ellison.

Item 2. Fifteen-Minute Public Comment Period. Paula Licitra, Norwich Woods, spoke to the Board regarding billing issues.

Item 3. Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, March 23, 2021. Motion to approve made by Commissioner Warzecha, seconded by Secretary Goldblatt. Unanimously approved.

Item 4. Board Resignation. Chairman Staley accepted the resignation of Commissioner Becker and thanked him for his service to the NPU Board. Commissioner Becker stated that it was a distinct pleasure for him to serve on the Board. General Manager presented a plaque to Commissioner Becker recognizing his service.

Item 5. Information and Updates Provided to the Board in advance of the meeting.

- Leadership Team Update.
- Retirement Update
- 4Q Strategic Plan Update

Item 6. Clifton Larson Allen LLP Auditors Report. Ron Nossek presented the Board with the results of NPU's 2020 audit . Discussion followed.

Item 7. CMEEC Update. Vice Chairman Peil gave an update to the Board regarding CMEEC activity. Discussion followed.

Item 8. RP3 Award. GM LaRose and Eric McDermott spoke to the Board regarding NPU's recently awarded Diamond Level APPA RP3 award.

Item 9. Customer Survey. Chris Riley presented the Board with the results of the Great Blue Research Customer Survey. Discussion followed.

Item 10. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes.

Secretary Goldblatt, seconded by Commissioner Warzecha to enter into Executive Session at 7:19 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining and Kerri Kemp were asked to stay for Executive Session.

The Board came out of Executive Session at 9:08 p.m.

Secretary Goldblatt, seconded by Vice Chairman Peil moved to approve the one-year extension of the IBEW union contract from 07-01-21 to 06-30-22 with a 2.25% wage increase. Unanimously approved.

Commissioner Warzecha, seconded by Vice Chairman Peil moved to approve the resolution to authorize General Manager LaRose to finalize the ACLS agreement. Unanimously approved.

Commissioner Warzecha, seconded by Vice Chairman Peil moved to increase the NCDC FY22 funding agreement to \$225,000 for FY 2022. Voted in favor: Chairman Staley, Vice Chairman Peil and Commissioner Warzecha. Abstained: Secretary Goldblatt.

Commissioner Warzecha, seconded by Secretary Goldblatt moved to approve the Utility Coordination Specialist job description. Unanimously approved.

Commissioner Warzecha, seconded by Secretary Goldblatt moved to adjourn the meetings at 9:13 p.m. Unanimously approved.

The next Regular Meetings are scheduled to be held on Tuesday, May 25, 2021.

Attest:

Michael Goldblatt  
Secretary