



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
&
SEWER AUTHORITY OF THE CITY OF NORWICH

REGULAR MEETINGS
February 23, 2021

The Regular February Meeting of the Norwich Board of Public Utilities' Commissioners and the Sewer Authority of the City of Norwich was held on Tuesday, February 23, 2021 by Webex.

Item 1. The Meeting was called to order at 6:01 p.m. by Chairman Robert Staley.

Present via Webex: Chairman Robert Staley, Vice Chairman Stewart Peil, Secretary Steven Becker, Commissioner Michael Goldblatt and Commissioner William Warzecha. Also in attendance were General Manager Chris LaRose, Steve Sinko, Kerri Kemp, Jeff Brining, Michele Addabbo, Chris Riley, Ruth Swift, Barry Ellison, John Covey, Eric McDermott, Larry Sullivan, Mary Lou Rychling, Eric Conley, Jeff Lortie and Dave Poore.

Item 2. Fifteen-Minute Public Comment Period. None.

Item 3. Minutes of the Regular Board of Public Utilities' Commissioners Meeting and Sewer Authority of the City of Norwich, held on Tuesday, January 26, 2021. Vice Chairman Peil, seconded by Commissioner Warzecha moved to approve the minutes. Unanimously approved.

Item 4. Information and Updates Provided to the Board in advance of the meeting.

- Leadership Team Update
- Retirement Update
- 4Q Strategic Plan Update

Item 7. CMEEC Update. Vice Chairman Peil gave an update to the Board regarding CMEEC activity. Discussion followed.

Item 8. Financial Report. Laura Huren updated the Board on the financial forecast and Covid-19 impacts, along with information on FY22 budget schedule. Discussion followed.

Item 11. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and, To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the CT General Statutes. Commissioner Warzecha, seconded by Commissioner Goldblatt moved to enter into Executive Session at 6:21 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining, Ruth Swift and Kerri Kemp were asked to stay for Executive Session.

The Board came out of Executive Session at 7:53 p.m.

Vice Chairman Peil, seconded by Commissioner Warzecha moved to approve the IBEW job descriptions Sewer Collections System Maintenance Technician and Records Management Specialist. Unanimously approved.

Vice Chairman Peil, seconded by Commissioner Warzecha moved to adjourn the meetings at 7:55 p.m. Unanimously approved.

The next Regular Meetings are scheduled to be held on Tuesday, March 23, 2021.

Attest:

Steven Becker
Secretary