



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
REGULAR MEETING  
June 23, 2020

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The Regular June Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, June 23, 2020, by webinar.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Robert Staley.

Present: Chairman Robert Staley, Vice Chairman Stewart Peil, Secretary Steven Becker, Commissioner Michael Goldblatt and Commissioner William Warzecha. Also in attendance General Manager Chris LaRose, and NPU staff members Steve Sinko, Kerri Kemp, Jeff Brining, Michele Addabbo, Laura Huren, Eric McDermott, Larry Sullivan, Mark Decker, Ruth Swift, Fawn Walker, Marylou Rychling, Chris Riley, Barry Ellison, Jeff Lortie and Brenda Button.

Item 2. Fifteen-Minute Public Comment Period. None.

Item 3. Minutes of the Regular Meeting, held on Tuesday, May 26, 2020. Commissioner Warzecha, seconded by Commissioner Goldblatt moved to approve the Minutes of the Regular Meeting held on Tuesday, May 26, 2020. Unanimously approved.

Item 4. Leadership Team Update. Informative.

Item 5. Financial Report. The Financial Report was provided in the COVID-19 Presentation.

Item 6. Quarterly Strategic Plan Update. Informative.

Item 7. CMEEC Update. Vice Chairman Peil gave an update to the Board on the CMEEC Board Meeting. Chairman Staley gave an update to the Board on the CMEEC Strategic Plan Workshop. Discussion followed.

Item 8. Board Governance Workshop Schedule. General Manager LaRose discussed possible dates for the governance workshop for the Board. Informative.

Item 9. Strategic Presentations. COVID-19 Actions and Plan Presentation. General Manager LaRose, Laura Huren and Steve Sinko presented the Board with information on the financial impact of COVID-19 to NPU. Discussion followed.

Special Payment Arrangements (SPA) Update Presentation. Jeff Brining and General Manager LaRose update the board on the SPA program. Discussion followed.

Commissioner Goldblatt, seconded by Commissioner Warzecha moved to approve the extension of the commercial and residential service termination moratorium to September 9, 2020. Unanimously approved.

Item 10. Line of Credit Discussion. Discussion of the Line of Credit was held in the COVID-19 Presentation. Informative.

Item 11. Retirement Incentive Update. General Manager LaRose updated the Board on the Retirement Incentive Program. Discussion followed.

Secretary Becker, seconded by Vice Chairman Peil moved to enter into the Sewer Authority Meeting at 7:17 p.m. Unanimously approved.

The Board meeting resumed at 7:20 p.m.

Item 12. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT. General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212.

Commissioner Warzecha, seconded by Vice Chairman Peil moved to enter into Executive Session at 7:21 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining and Kerri Kemp were asked to stay for Executive Session.

The Board came out of Executive Session at 8:53 p.m.

No votes were taken in Executive Session.

Item 13. Other Business. None.

The next Regular Meeting is scheduled to be held on Tuesday, July 28, 2020.

Commissioner Goldblatt, seconded by Commissioner Warzecha moved to adjourn the Meeting at 8:53 p.m.

Attest:

Steve Becker  
Secretary