



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
REGULAR MEETING
February 25, 2020

The Regular February Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, February 25, 2020, in the 2nd Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Robert Staley.

Present: Chairman Robert Staley, Vice Chairman Stewart Peil, Secretary Steven Becker and Commissioner Michael Goldblatt and Commissioner William Warzecha. Also in attendance were: General Manager Chris LaRose, and NPU staff members Steve Sinko, Kerri Kemp, Michele Addabbo, Barry Ellison, Eric McDermott, Ruth Swift, Chris Riley, Mark Decker Scott Caron, Jeanne Kurasz, Randy Black and Dave Poore.

Item 2. Fifteen-Minute Public Comment Period. Sheila Hayes, NAACP Representative thanked the Board and commended NPU for their efforts to assist residents with the Deposit Program.

Item 3. Minutes of the Regular January Meeting, held on Tuesday, January 28, 2020. Commissioner Warzecha, seconded by Secretary Becker moved to approve the Minutes of the Regular January Meeting held on Tuesday, January 25, 2020. Unanimously approved.

Item 4. Clean Cities Award. Mike Scarpino from the Volpe Center and the U.S. Department of Energy presented NPU with an award to recognize NPU's long-standing commitment to the Clean Cities program. Over the past 25 years, employees Pete Polubiatko and Jeanne Kurasz have led NPU's efforts in this important initiative.

Item 5. Neighborhood Assistance Act Presentation. Chris Riley spoke to the Board regarding the Neighborhood Assistance Act Presentation and introduced representatives from the community partners receiving funding in attendance: Bob Farwell from the Otis Library, Jillian Corbin from St. Vincent de Paul Place and Jennifer Granger from United Family and Community Service.

Item 6. NPU Leadership Team Update. Informative.

Item 7. Financial Report. Finance & Audit Subcommittee Update. Commissioner Goldblatt updated the Board on the Finance & Audit Subcommittee. Informative.

Utility Cost of Service Study Progress. Steve Sinko updated the Board on the Utility Cost of Service Study. Informative.

FY20/21 Draft Budget. Steve Sinko presented the Board with the FY20/21 Draft Budget. Informative.

Item 8. CMEEC Update. Chairman Staley spoke to the Board regarding strategic planning at CMEEC. Informative.

Item 9. Strategic Presentations. FY20/21 Electric Budget Drivers. Eric McDermott updated the Board on the Electric Budget Drivers. Discussion followed.

FY20/21 Administrative Budget Drivers. Steve Sinko updated the Board on the Administrative Budget Drivers. Discussion followed.

Deposit Assistance Pilot Program. Ruth Swift provided the Board with information on the Deposit Assistance Pilot Program that has been developed in collaboration with the NPU Finance & Audit Subcommittee, TVCCA and the City's Department of Human Services. Discussion followed. Informative.

Item 10. General Business. None

Commissioner Warzecha, seconded by Commissioner Goldblatt moved to recess the Board Meeting at 7:20 p.m. and enter into the Sewer Authority Meeting. Unanimously approved.

The Board Meeting resumed at 7:22 p.m.

Item 11. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT. General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and,

To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the Connecticut Statutes.

Commissioner Goldblatt, seconded by Commissioner Warzecha moved to enter into Executive Session at 7:23 p.m. Unanimously approved. General Manager LaRose, Steve Sinko and Kerri Kemp were asked to stay for Executive Session.

The Board came out of Executive Session at 8:15 p.m. No votes were taken.

Item 12. Other Business. None.

The next Regular Meeting is scheduled to be held on Tuesday, March 24, 2020.

Secretary Becker, seconded by Vice Chairman Peil moved to adjourn the Meeting at 8:16 p.m.

Attest:

Steve Becker
Secretary