



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
REGULAR MEETING  
January 28, 2020

---

The Regular January Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, January 28, 2020, in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Robert Staley.

Present: Chairman Robert Staley, Vice Chairman Stewart Peil, Secretary Steven Becker and Commissioner Michael Goldblatt. Commissioner William Warzecha joined the meeting at 6:33 p.m. Also in attendance were: General Manager Chris LaRose, and NPU staff members Steve Sinko, Kerri Kemp, Michele Addabbo, Barry Ellison, Marylou Rychling, Mark Decker, Ruth Swift, Laura Huren, Randy Black, Chris Riley and Scott Caron.

Item 2. Fifteen-Minute Public Comment Period. None.

Item 3. Minutes of the Special December Meeting, held on Thursday, December 19, 2019. Secretary Becker, seconded by Commissioner Goldblatt moved to approve the Minutes of the Special December Meeting held on Thursday, December 19, 2019. Unanimously approved.

Item 4. NPU Leadership Team Update. Informative.

Item 5. Financial Report. Finance & Audit Subcommittee Update. Commissioner Goldblatt gave an update on the January 7<sup>th</sup> and January 24<sup>th</sup> meetings. Informative.

Utility Cost of Service Study Progress. Laura Huren updated the Board on the Cost of Service Study. Informative.

Item 6. CMEEC Update. Vice Chairman Peil updated the Board regarding CMEEC. Discussion followed. Informative.

Item 9. Strategic Presentations. FY20/21 Gas Budget Drivers. Barry Ellison updated the Board on the Gas Budget Drivers. Discussion followed. FY20/21 Water Budget Drivers. Mark Decker updated the Board on the Water Budget Drivers. Discussion followed.

Item 7. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT. General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212. Secretary Becker, seconded by Commissioner Warzecha moved to recess the Board Meeting at 6:43 p.m. and enter into Executive Session. Unanimously approved. General Manager LaRose, Steve Sinko, Chris Riley, Bob Mills, Jason Vincent, Mike Andreana from Pullman & Comley and Henry Resnikoff were asked to stay for Executive Session

The Board Meeting resumed at 7:57 p.m.

Item 8. Action Items. NCDC Funding Authorization. Vice Chairman Peil, seconded by Secretary Becker moved to approve the following NCDC Funding Authorization. Unanimously approved.

**Norwich Board of Public Utilities Commission Resolution**

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN AMENDMENT TO THE FUNDING AGREEMENT WITH NORWICH COMMUNITY DEVELOPMENT CORPORATION AND ANY RELATED DOCUMENTS, AND DETERMINING OTHER MATTERS IN ORDER TO FUND ECONOMIC DEVELOPMENT ACTIVITIES IN THE CITY OF NORWICH**

**WHEREAS**, NPU believes it is in its interests to promote economic development in the City of Norwich in order to generate expanded utility consumption and increased revenue; and

**WHEREAS**, NPU has historically promoted and supported economic development efforts in the City of Norwich and the surrounding Greater Norwich region, including its annual funding of Norwich Community Development Fund (“NCDC”) operations and activities from moneys in NPU’s Economic Development Fund; and

**WHEREAS**, NCDC’s primary purpose is to promote economic growth and development in the Greater Norwich region; and

**WHEREAS**, in connection with its purpose, NCDC regularly identifies and evaluates potential economic development projects in the Greater Norwich region; and

**WHEREAS**, NPU and NCDC originally entered into a Funding Agreement in July of 2019 (the “Funding Agreement”) to further their cooperation in various economic development efforts.

**WHEREAS**, the Funding Agreement provided for a maximum funding amount of \$250,000 to further such cooperation and efforts.

**WHEREAS**, the NPU and NCDC now desire to amend the Funding Agreement to increase the maximum funding amount to \$500,000 and propose to enter into an Amendment to Funding Agreement, in substantially the form attached hereto as Exhibit A (the “Funding Agreement Amendment”), to further NPU’s and NCDC’s economic development cooperation and efforts.

**NOW THEREFORE, BE IT RESOLVED**, the Norwich Board of Public Utilities Commission (the “Board”) hereby authorizes, approves and ratifies:

1. That the General Manager, including any Acting General Manager, of NPU is authorized to enter into, on behalf of NPU, the Funding Agreement Amendment and any other agreements, documents, certificates or writings that the General Manager, in his discretion, believes are necessary and appropriate to carry out the intent of the Funding Agreement Amendment and this resolution.
2. That the aggregate total amount of funding to be made by NPU under the Funding Agreement, as amended by the Funding Agreement Amendment, shall not exceed \$500,000.
3. That these resolutions be placed in the records of NPU along with the minutes of the meetings of the Board and that the Secretary of the Board is hereby authorized to certify that the foregoing resolutions have been adopted at a duly convened meeting of the Board.

Item 10. General Business. None.

Vice Chairman Peil, seconded by Secretary Becker moved to recess the Board Meeting at 7:59 p.m. and enter into the Sewer Authority Meeting. Unanimously approved.

The Board Meeting resumed at 8:00 p.m.

Item 11. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT. General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and,

To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the Connecticut Statutes. Secretary Becker, seconded by Commissioner Goldblatt moved to enter into Executive Session at 7:06 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Kerri Kemp and Vince Tuckwood from View Beyond LLC were asked to stay for Executive Session.

The Board came out of Executive Session at 9:45 p.m. No votes were taken.

Item 12. Action Item. GM Performance. No action taken.

The next Regular Meeting is scheduled to be held on Tuesday, February 25, 2020.

Secretary Becker, seconded by Vice Chairman Peil moved to adjourn the Meeting at 9:45 p.m.

Attest:

Steve Becker  
Secretary