



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
REGULAR MEETING  
November 19, 2019

---

The Regular November Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, November 19, 2019, in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Robert Staley.

Present: Chairman Robert Staley, Vice Chairman Stewart Peil, Commissioner Michael Goldblatt. Absent: Secretary Steven Becker and Commissioner William Warzecha. Also in attendance were: General Manager Chris LaRose, and NPU staff members Steve Sinko, Kerri Kemp, Jeff Brining, Michele Addabbo, Larry Sullivan, Mark Decker, Marylou Rychling, Eric McDermott, Chris Riley, Ruth Swift, Laura Huren, Brenton Terry, Bob Thibeault and Tammy McCarty.

Item 2. Fifteen-Minute Public Comment Period. Leo Chomen, Doug York and Andrew Zeeman addressed the Board with concerns regarding multifamily deposit policies and meter charges.

Item 3. Minutes of the Regular October Meeting, held on Tuesday, October 22, 2019. Vice Chairman Peil, seconded by Commissioner Goldblatt moved to approve the Minutes of the Regular October Meeting held on Tuesday, October 22, 2019. Unanimously approved.

Commissioner Warzecha joined the meeting at 6:15 p.m.

Item 4. NPU Leadership Team Update. Informative.

Item 5. Financial Report. Finance & Audit Review. Commissioner Goldblatt asked to review each concern raised during the public comment period. Discussion followed.

Rate Stabilization Fund Adjustment Presentation. Steve Sinko presented the Board with information on the Rate Stabilization Fund. Discussion followed.

Utility Cost of Service Study Progress. Laura Huren updated the Board on the Cost of Service Study. Discussion followed.

Item 6. Strategic Presentations. Winter Moratorium. Ruth Swift, General Manager LaRose, Jeff Brining, Laura Huren and Brenton Terry presented the Board with information on the Winter Moratorium. Discussion followed.

Heat Wise Program. Jeff Brining presented the Board with information on the Heat Pump Pilot/Heat Wise Program with the Board. Discussion followed.

Gas Supply/ Winter Forecast. Brenton Terry spoke to the Board regarding Gas Supply and Capacity Management. Discussion followed.

Item 7. Action Items. Algonquin Contract Resolution. Vice Chairman Peil, seconded by Commissioner Warzecha moved to approve the following resolution. Unanimously approved.

**SIGNATORY RESOLUTION**

**BE IT RESOLVED** that Christopher LaRose, in his capacity as General Manager, serves as the Chief Executive Officer for the City of Norwich Department of Public Utilities and is duly authorized by the City of Norwich Board of Public Utilities Commissioners to enter into, and execute on their behalf, the MDRO Waivers and Associated Temporary Service Agreements for Rate Schedules AFT-ES & AFT-1S between ALGONQUIN GAS TRANSMISSION, LLC, and NORWICH, CITY OF, CONNECTICUT, BOARD OF PUBLIC UTILITIES COMMISSIONERS, Contract No. 93002ES, 9W002ES, & 93402S.

Item 8. General Business. Reservoir Level Update. General Manager LaRose updated the Board on the reservoir levels. Informative.

Commissioner Goldblatt, seconded by Commissioner Warzecha moved to recess the Board Meeting at 8:00 p.m. and enter into the Sewer Authority Meeting. Unanimously approved.

The Board Meeting resumed at 8:02 p.m.

Item 9. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT. General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and,

To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the Connecticut Statutes. Vice Chairman Peil, seconded by Commissioner Warzecha moved to enter into Executive Session at 8:03 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining and Ruth Swift were asked to stay for Executive Session.

The Board came out of Executive Session at 9:03 p.m. No votes were taken in Executive Session.

Item 10. Other Business. Job description approval. No action taken.

The next Regular Meeting is scheduled to be held on Tuesday, December 17, 2019.

Vice Chairman Peil, seconded by Commissioner Goldblatt moved to adjourn the Meeting at 9:04 p.m.

Attest:

Robert Staley, Chairman