



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
REGULAR MEETING  
September 24, 2019

---

The Regular September Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, September 24, 2019, in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:02 p.m. by Chairman Robert Staley.

Present: Chairman Robert Staley, Vice Chairman Stewart Peil, Secretary Steven Becker, Commissioner William Warzecha. Commissioner Michael Goldblatt joined the meeting at 6:04 p.m. Also in attendance were: General Manager Chris LaRose, and NPU staff members Steve Sinko, Kerri Kemp, Jeff Brining, Michele Addabbo, Eric McDermott, Marylou Rychling, Mark Decker, Chris Riley, Barry Ellison, Laura Huren, Ruth Swift, Jeanne Kurasz, Brenda Button and Josh Gillette.

Chairman Staley welcomed Commissioner Warzecha to the Board.

Item 2. Action Item. 2020 Board Meeting Schedule Approval. Vice Chairman Peil, seconded by Commissioner Goldblatt moved to approve the 2020 Board Meeting Schedule. Unanimously approved.

Item 3. Fifteen-Minute Public Comment Period. Leo Chomen from Randall Realtors spoke to the Board regarding utility account deposits for rental properties. Discussion followed.

Item 4. Minutes of the Regular August Meeting, held on Tuesday, August 27, 2019. Vice Chairman Peil, seconded by Secretary Becker moved to approve the Minutes of the Regular August Meeting held on Tuesday, August 27, 2019. Voted in favor: Commissioner Goldblatt and Chairman Staley. Abstained: Commissioner Warzecha.

Item 5. NPU Leadership Team Update. Informative.

Item 6. Financial Report. Utility Cost of Service Study Progress. Laura Huren updated the Board on the progress with the Utility Cost of Service Study. Informative.

Item 7. Strategic Presentations. BoardEffect Software Program Training/Implementation. The training was tabled until further notice.

Item 8. General Business. Mohegan Water Agreement Update. Informative. Quarterly Strategic Plan Update. Informative.

Item 9. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT. General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and,

To Discuss Personnel Matters of an Employee(s) and/or Public Official, pursuant to Chapter 14, Section 1-200 (6) (A) of the Connecticut Statutes.

Secretary Becker, seconded by Vice Chairman Peil moved to enter into Executive Session at 6:42 p.m. Unanimously approved. General Manager LaRose, Steve Sinko, Jeff Brining and Mark Decker were asked to stay for Executive Session.

The Board came out of Executive Session at 7:19 p.m. No votes were taken in Executive Session.

Item 10. Action Items. Benefits/HR Representative Job Description Approval. Vice Chairman Peil, seconded by Commissioner Warzecha moved to approve the Benefits/HR Representative Job Description. Unanimously approved.

Commissioner Goldblatt, seconded by Secretary Becker moved to recess the Board Meeting at 7:23 p.m. and enter into the Sewer Authority Meeting. Unanimously approved.

The Board Meeting resumed at 7:34 p.m.

Item 11. Other Business. General Manager LaRose discussed water supply advisory condition levels with the Board. Discussion followed. Informative.

The next Regular Meeting is scheduled to be held on Tuesday, October 22, 2019.

Secretary Becker, seconded by Commissioner Goldblatt moved to adjourn the Meeting at 7:34 p.m.

Attest:

Steven Becker  
Secretary