



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
REGULAR MEETING
June 25, 2019

The Regular June Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, June 25, 2019, in the 2nd Floor Board Room of Norwich Public Utilities (NPU), 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Robert Staley.

Present: Chairman Robert Staley, Vice Chairman Stewart Peil, Secretary Steven Becker, and Commissioner Michael Goldblatt. Also in attendance were: Acting General Manager Chris LaRose, and NPU staff members Steve Sinko, Jeff Brining, Jeanne Kurasz, Larry Sullivan, Marylou Rychling, Fawn Walker, Eric Conley and Chris Riley.

Item 2. Fifteen-Minute Public Comment Period. None.

Item 3. Minutes of the Regular May Meeting, held on Tuesday, May 28, 2019. Secretary Becker, seconded by Vice Chairman Peil moved to approve the Minutes of the Regular May Meeting held on Tuesday, May 28, 2019. Unanimously approved.

Item 4. NPU Leadership Team Update. Informative.

Item 5. Financial Report. Informative.

Item 6. Strategic Presentations.

- BoardEffect presentation. Chairman Staley provided a brief summary of the BoardEffect software portal designed to modernize board governance. An online demonstration of the product was provided by John Rooney, a sales representative from BoardEffect.

Item 7. Action Items.

- Senior Water Distribution Operator job description. Acting General Manager LaRose summarized the changes to the job description. Following a call for comments by Chairman Staley, Secretary Becker, seconded by Vice Chairman Peil moved to approve the job description as presented. Unanimously approved.

Secretary Becker, seconded by Commissioner Goldblatt moved to recess the Board Meeting at 6:17 p.m. Unanimously approved.

The Board Meeting resumed at 6:20 p.m.

Item 8. General Business. None.

Item 9. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT. General Statutes. This information is

commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and,

To Discuss Personnel Matters of an Employee(s) and/or Public Official pursuant to Chapter 14, Section 1-200(6)(A) of the Connecticut General Statutes.

Commissioner Goldblatt, seconded by Secretary Becker moved to enter into Executive Session at 6:42 p.m. Unanimously approved. Acting General Manager LaRose was asked to stay for Executive Session.

The Board came out of Executive Session at 7:11 p.m. No votes were taken.

Secretary Becker, seconded by Commissioner Goldblatt moved to recess the Board Meeting at 7:11 p.m. Unanimously approved.

The Board Meeting resumed at 7:25 p.m.

Commissioner Goldblatt, seconded by Secretary Becker moved to re-enter into Executive Session at 7:25 p.m. Unanimously approved. Acting General Manager LaRose was again asked to stay for Executive Session.

The Board came out of Executive Session at 8:00 p.m. No votes were taken.

Item 10. Other Business. None.

The next Regular Meeting is scheduled to be held on Tuesday, July 23, 2019.

Commissioner Goldblatt, seconded by Secretary Becker moved to adjourn the Meeting at 8:00 p.m.

Attest:

Steven Becker
Secretary