



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
SPECIAL MEETING

March 5, 2019

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The Special March Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, March 5, 2019 in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities (NPU), located at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chair Grace Jones.

Present: Chair Grace Jones, Vice Chairman Stewart Peil, Secretary Robert Staley, Commissioner Steven Becker and Commissioner Michael Goldblatt. Also in attendance were: Acting General Manager Chris LaRose, Kerri Kemp, Jeff Brining, Laura Huren, Randy Black, Michele Addabbo and Chris Riley.

Item 2. Fifteen-Minute Public Comment Period. No members of the public were present.

Item 3. Minutes of the Regular January Meeting, held on Tuesday, January 22, 2019. Secretary Staley, seconded by Vice Chairman Peil moved to approve the Minutes of the Regular January Meeting held on Tuesday, January 22, 2019. Unanimously approved.

Item 4. NPU Leadership Team Update. Discussion followed.

Item 5. Financial Report. Budget Schedule. Laura Huren updated the Board on the Budget Schedule. Discussion followed.

Item 6. Strategic Presentations. Staffing Overview. Kerri Kemp presented the Board with an overview of staffing at NPU. Discussion followed.

Item 7. General Business. By-Laws Discussion. Acting General Manager LaRose spoke to the Board regarding the draft Board By-Laws and asked for the Board to be prepared to consider them at the next Board Meeting. Discussion followed.

Travel Policy. Acting General Manager LaRose spoke to the Board regarding the NPU travel policy. Discussion followed.

Ethics Training Discussion. Kerri Kemp and Acting General Manager LaRose spoke to the Board regarding upcoming ethics training for all Board and NPU employees. Discussion followed.

Commissioner Becker, seconded by Commissioner Goldblatt moved to recess the Board Meeting and enter into the Sewer Authority Meeting at 6:39 p.m. Unanimously approved.

The Board Meeting resumed at 6:42 p.m.

Item 8. Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure

Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and,

To Discuss the Personnel Matters of an Employee(s) and/or Public Official pursuant to Chapter 14, Section 1-200(6)(A) of the Connecticut General Statutes.

Commissioner Goldblatt, seconded by Commissioner Becker moved to enter into Executive Session at 6:43 p.m. Unanimously approved. Acting General Manager LaRose and CMEEC staff members Mike Lane and Mike Rall were asked to participate in the Executive Session.

The Board came out of Executive Session at 7:40 p.m.

Item 9. Action Items. MicroGen Reallocation. Vice Chairman Peil, seconded by Commissioner Goldblatt moved to accept the following resolution. Unanimously approved.

#### **RESOLUTION**

**WHEREAS**, Norwich Public Utilities (NPU), along with the other members of the Connecticut Municipal Electric Energy Cooperative (CMEEC) approved the investment in a Microgen power plant project, with each member subscribed to an entitlement allocation share of the load; and

**WHEREAS**, Wallingford Electric was a project participant in the CMEEC Microgen project but elected to exit the project; and

**WHEREAS**, Section 12 of the CMEEC Membership Agreement provides a process for re-balancing Wallingford Electric's 29.567% entitlement allocation among the other project participants in accordance with the Replacement Power Supply Contract; and

**WHEREAS**, Wallingford Electric's allocation is offered to the other Members in the amount of each Member's Membership Interest Level.

**NOW THEREFORE BE IT RESOLVED** that the Norwich Board of Public Utilities Commissioners does hereby approve and allow the NPU Member Delegates to act on behalf of NPU to increase its entitlement allocation in the MicroGen project. The increase in entitlement allocation will be to the pre-determined reallocation level as outlined in the CMEEC Membership Agreement, Section 4.1, or more if additional allocation is available based on the total CMEEC member subscription rate.

United Steelworkers Contract Ratification. Commissioner Goldblatt, seconded by Commissioner Becker moved to approve the United Steelworkers Contract Ratification. Unanimously approved.

Executive Session – To Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212; and,

To Discuss the Personnel Matters of an Employee(s) and/or Public Official pursuant to Chapter 14, Section 1-200(6)(A) of the Connecticut General Statutes.

Vice Chairman Peil, seconded by Commissioner Goldblatt moved to enter back into Executive Session at 7:44 p.m. Unanimously approved. Acting General Manager LaRose, Attorney Anthony Palermino, Kerri Kemp and Randy Black were asked to stay for Executive Session.

The Board came out of Executive Session at 9:50 p.m. No votes were taken.

Item 10. Other Business. None

The next Regular Meeting is scheduled to be held on Tuesday, March 26, 2019.

Commissioner Goldblatt, seconded by Commissioner Becker moved to adjourn the Meeting at 9:51 p.m.

Attest:

Robert Staley, Secretary