

MINUTES OF THE  
SPECIAL COMMITTEE  
OF THE BOARD OF DIRECTORS OF  
CONNECTICUT MUNICIPAL ELECTRIC ENERGY COOPERATIVE

**November 30, 2018**

The Special Committee of the Board of Directors of Connecticut Municipal Electric Energy Cooperative met at the CMEEC offices at 30 Stott Avenue, Norwich, CT at 1:00 p.m.

**The following Committee Members participated:**

Bozrah Light & Power:	Richard Tanger
Groton Utilities:	Mark Oefinger
Norwich Public Utilities:	Stewart Peil
East Norwalk:	Deborah Goldstein
South Norwalk Electric and Water:	Paul Yatcko (via telephone)

**The following individuals from CMEEC Management participated:**

Robin Kipnis, CMEEC General Counsel  
Ellen Kachmar, Office and Facilities Manager  
Margaret Job, Administrative Staff

**The following invited consultant participated:**

Eileen Duggan, Esquire, Suisman Shapiro

**Other participants:**

William Kowalski, Municipal Electric Consumer Advocate (via telephone)  
Claire Bessette, Reporter, The Day

Ms. Kachmar recorded.

Mr. Oefinger suggested that the Administrative Matters be discussed after the Executive Session to allow the Special Committee Members to determine and evaluate the scope of the Committee's work, which in turn will drive the meeting schedule and the time commitment that would be required of the Chairperson.

The Special Committee entered Executive Session at 1:15 pm. The Committee Members and Attorneys Robin Kipnis and Eileen Duggan participated.

The Committee exited Executive Session and returned to the Public Session at 3:25 p.m.

Ms. Kipnis noted that certain administrative matters remained to be discussed. The first item was the election of a Chairperson of this Committee. Mr. Yatcko, Mr. Oefinger and Ms. Goldstein's names were all placed in nomination. Mr. Yatcko and Mr. Oefinger withdrew their names from consideration.

**A motion was made by Committee Member Richard Tanger, seconded by Committee Member Stewart Peil to appoint Debora Goldstein as Chair of the Special Committee.**

**Motion passed unanimously.**

Chairperson Goldstein introduced the second agenda item, the creation of Charter for the Special Committee. After discussion, it was agreed that provisions of the resolution creating the Special Committee would serve as the Charter. It was also decided that a consensus of the Committee would be required to make its recommendations and in the absence of consensus, the majority of the Committee would be required to make a recommendation. It was also determined that the Board of Directors had the authority to dissolve the Special Committee. These items would be added to the Charter of the Special Committee.

Chairperson Goldstein stated that the last agenda item to come before this Committee was the establishment of a Special Committee meeting schedule. After discussion, the following meeting schedule was created:

Special Meeting:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Wednesday, December 5, 2018	2:00 p.m.	Telephonic

Regular Meeting:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Friday, January 4, 2019	1:00 p.m.	CMEEC Offices
Wednesday, January 23, 2019	1:00 p.m.	CMEEC Offices