

**SEWER AUTHORITY  
OF THE  
CITY OF NORWICH**

SPECIAL MEETING  
February 3, 2015

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The Special Meeting of the Sewer Authority of the City of Norwich was held on Tuesday, February 3, 2015 in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities, located at 16 South Golden Street, Norwich, Connecticut.

Item 1. The Meeting was called to order at 7:02 p.m. by Chairman James Sullivan.

Present: Chairman James Sullivan, Vice Chairman Diana Boisclair, Commissioner Robert Groner and Commissioner Grace Jones. Absent was Secretary Larry Goldman. Also in attendance was NPU General Manager John Bilda, Assistant General Manager Chris LaRose and NPU staff Steve Sinko, Jeff Brining, Mary Lou Rychling, Mike LaLima, Mark Decker, Chris Riley, Jeanne Kurasz, Laura Huren, and Brenda Button.

Item 2. Fifteen-Minute Public Comment Period. None.

Item 3. Minutes of the Regular November Meeting, held on Tuesday, November 25, 2014. Commissioner Groner, seconded by Vice Chairman Boisclair moved to approve the Minutes of the Regular November Meeting held on Tuesday, November 25, 2014, as written. Unanimously approved.

Item 4. Action Items

a) Sewer Rate Increase

Chairman Sullivan asked General Manager Bilda to provide information with respect to the request for a Sewer Rate Increase, which was the subject of a Public Hearing held on November 25, 2014. Chairman Sullivan then called for a motion to approve the proposed Sewer Rate increase. Commissioner Jones, seconded by Vice Chairman Boisclair moved to approve the Sewer Rate Increase as presented. Hearing no further discussion, Chairman Sullivan called for a vote. Voted in favor: Chairman Sullivan, Vice Chairman Boisclair, Commissioner Jones, Commissioner Groner. Voted against: None.

**SEWER RATES  
SEWER AUTHORITY OF THE CITY OF NORWICH**

All customers utilizing the sewer system of the City of Norwich Sewer Authority with average sewer strength, denoted by Biochemical Oxygen Demand (BOD) and Suspended Solids (SS) levels not exceeding 300mg/L will be charged monthly:

<b>Customer Charge, Per Month:</b>	\$ <u>5.55</u>
<b>Usage Charge:</b>	\$ <u>4.743</u> per 100 cubic feet (CCF)
<b>Mandatory Upgrades Charge:</b>	\$ <u>1.904</u> per 100 cubic feet (CCF)

The Mandatory Upgrades Charge recovers costs to upgrade the Wastewater Treatment Plant and Sewer Collection System to meet state and federally mandated environmental water quality regulations.

The measurement of cubic feet of sewage will be according to the amount of water measured coming into the premises by the water meter.

All customers utilizing the sewer system of the City of Norwich Sewer Authority with sewer strength above the average indicated BOD or SS will be charged a surcharge for the increased BOD or SS.

**MINIMUM CHARGE:** All customers utilizing the sewer system of the City of Norwich Sewer Authority will be charged a fixed minimum customer charge of \$ 5.55 per month.

**LATE CHARGE FEE:** A penalty charge equal to 1.5% of the unpaid balance compounded monthly is added to all bills not paid within 25 days of the billing date.

**EFFECTIVE:** For all bills rendered on or after March 1, 2015.

b) WWTP Upgrade – Financing Plan

General Manager Bilda and Staff Member Sinko presented financing plan information to the Board. Informative.

Item 5. Financial Report. Informative.

Item 6. Strategic Presentations. There were no strategic presentations provided at this meeting.

Item 7. General Business. There was no general business discussed at this meeting.

Chairman Sullivan recessed the Meeting at 7:24 p.m.

The Meeting resumed at 8:47 p.m.

Item 8. Executive Session. Vice Chairman Boisclair, seconded by Commissioner Groner moved to enter into Executive Session at 8:47 p.m. to Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212, as it relates to current litigation. Unanimously approved. General Manager Bilda was asked by the Board to stay for the purpose of providing proprietary information.

The Board arose from Executive Session at 9:07 p.m.

There were no votes taken during Executive Session.

Item 9. Other Business. No other business was discussed at this meeting..

The next Regular Meeting is scheduled to be held on Tuesday, February 24, 2015.

Commissioner Jones, seconded by Vice Chairman Boisclair moved to adjourn the Meeting at 9:07 p.m. Unanimously approved.

Attest:

James Sullivan, Chairman