



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
REGULAR MEETING

September 23, 2014

The Regular September Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, September 23, 2014 in the 2nd Floor Board Room of Norwich Public Utilities (NPU) located at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Sullivan.

Present: Chairman James Sullivan, Vice Chairman Diana Boisclair, Secretary Larry Goldman, Commissioner Robert Groner and Commissioner Grace Jones. Also in attendance were: General Manager John Bilda; NPU Staff Members Chris LaRose, Steve Sinko, Kerri Kemp, Jeff Brining, Michael LaLima, Jeanne Kurasz, Mark Decker, Mark Greene, Bob Pouch, Randy Black, Chris Riley, Eric Conley, Laura Huren, Ruth Swift and Michele Addabbo.

Item 2. Fifteen-Minute Public Comment Period. No members of the public were present.

Item 3. Minutes of the Regular July Meeting held on Tuesday, July 22, 2014. Commissioner Groner, seconded by Secretary Goldman moved to approve the Minutes of the Regular May Meeting held on Tuesday, May 27, 2014, as written. 4 approved, 1 abstention (Jones).

NPU Recognition

- APGA Soar (System Operational Achievement Recognition). Chris LaRose discussed the APGA Soar Award with the Board. Informative.
- APGA Marketing & Sales Award. Jeanne Kurasz discussed the APGA Marketing & Sales Award with the Board. Informative.
- NEPPA Lineworker Rodeo. Bob Pouch discussed the NEPPA Lineworker Rodeo with the Board. Vice Chairman Boisclair commented and thanked all NPU employees for making the citizens of Norwich proud for achieving this special recognition.

Item 4. Action Items

- DOT Master Agreement. Commissioner Jones, seconded by Commissioner Groner moved to approve the DOT Master Agreement. Unanimously approved.
- Signatory Resolution Alternative Fuel Vehicle Grant. Vice Chairman Boisclair, seconded by Commissioner Groner moved to approve the Alternative Fuel Vehicle Grant Signatory Resolution. Unanimously approved.

Item 5. NPU Leadership Team Update. General Manager Bilda discussed the Leadership Team Update with the Board. Discussion followed. Informative.

Item 6. Financial Report.

- Year End Financial Presentation. General Manager Bilda, Steve Sinko, Laura Huren and Chris LaRose discussed the Year End Financials with the Board. Discussion followed. Informative.

Item 7. Strategic Presentations

- NPU Policies Review. General Manager Bilda spoke to the Board regarding NPU policies. Chris LaRose discussed Regulatory Compliance. Mark Greene discussed Electric Compliance. Mark Decker discussed Water Compliance. Michael LaLima discussed Sewer Compliance. Kerri Kemp discussed Customer Service Policies & Processes. Jeff Brining discussed Energy Services Policies and Processes. Steve Sinko discussed Finance and Accounting policies and processes. Discussion followed. Informative.
- AMI Update. Jeff Brining discussed the AMI Electric Meter deployment and meter reading rout optimization with the Board. Informative.
- Gas Supply (BG 2 Year Extension). General Manager Bilda discussed the BG 2 Year Extension with the Board. Informative.

Item 8. General Business. None.

Vice Chairman Boisclair, seconded by Secretary Goldman moved to recess the Board Meeting at 7:41 p.m. and enter into the Sewer Authority meeting. Unanimously approved.

The meeting resumed at 8:26 p.m.

Item 9. Executive Session. Secretary Goldman, seconded by Commissioner Groner moved to enter into Executive Session at 8:27 p.m. to Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. Unanimously approved. General Manager Bilda, Steve Sinko and Chris LaRose were asked by the Board to stay for the purpose of providing proprietary information.

The Board arose from Executive Session at 8:40 p.m.

There were no votes taken during Executive Session.

Item 10. Other Business. None.

The next Regular Meeting is scheduled to be held on Tuesday, October 28, 2014.

Secretary Goldman, seconded by Commissioner Jones to adjourn the Meeting at 8:41 p.m.

Attest:

Larry Goldman
Secretary