



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
REGULAR MEETING

October 25, 2016

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The Regular October Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, October 25, 2016 in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities (NPU) located at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman Diana Boisclair.

Present: Chairman Diana Boisclair, Vice Chairman Robert Groner, Secretary Larry Goldman, and Commissioners Grace Jones and Steven Becker. Also in attendance were: General Manager John Bilda and NPU Staff Members Steve Sinko, Jeff Brining, Tom Cutler, Brenton Terry and Ruth Swift.

NPU's General Line Foreman Bob Pouch introduced the members of the line department who were involved in the Northeast Public Power Association's Lineworkers Rodeo. Chairman Boisclair then read a proclamation and congratulated the team on a job well done.

Item 2. Fifteen-Minute Public Comment Period. Mayor Deberey Hinchey spoke to the Board regarding current projects within the City. Informative.

The following members of the public spoke to the Board regarding the use of CMEEC money for retreat purposes:

Douglas Schwartz	Groton, CT
Joanne Philbrick	10 Elm Avenue, Norwich, CT
Dan Stravato	Norwich, CT
Peter Nystrom	36 Laurel Heights, Norwich
David Burley	638 Scotland Road, Norwich

Item 3. Minutes of the Regular September Meeting held on Tuesday, September 27, 2016. Vice Chairman Groner, seconded by Commissioner Jones moved to approve the Minutes of the Regular September Meeting held on Tuesday, September 27, 2016. Unanimously approved.

Item 4. Action Item. 2017 Board Meeting Schedule. Secretary Goldman, seconded by Commissioner Becker moved to approve the 2017 Board Meeting Schedule. Unanimously approved.

Item 5. NPU Leadership Team Update. Informative.

Item 6. Strategic Presentations.

- Water Draught Update. Tom Cutler, Chief Plant Water Operator and General Manager Bilda spoke to the Board regarding the NPU Drinking Water Supply Reservoirs. Discussion followed. Informative.
- Gas Supply Presentation. Brenton Terry, Accounting Analyst and Barry Ellison, Gas Operations Integrity Manager spoke to the Board regarding Gas Supply and Capacity Management. Informative.

- Winter Moratorium Presentation. Ruth Swift, Customer Service Center Manager, spoke to the Board regarding the upcoming Winter Moratorium. Informative.

Item 7. Financial Report. Steve Sinko discussed the financial report with the Board. Informative.

Item 8. General Business. CMEEC. General Manager Bilda spoke to the Board regarding recent concern with the CMEEC retreat. Attorney Paul McCary from Murtha Cullina LLP discussed any city ethics concerns. Discussion followed. Informative.

Vice Chairman Groner, seconded by Commissioner Jones moved to recess the Board Meeting at 7:30 PM. Voted unanimously.

The Meeting resumed at 7:35 p.m.

Item 9. Executive Session – Commissioner Jones, seconded by Vice Chairman Groner, moved to enter into Executive Session at 7:35 p.m. to discuss Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT. General Statutes. This information is commercially valuable, confidential and proprietary and is not public disclosure, pursuant to Public Act No. 98-212. Voted Unanimously. General Manager Bilda was asked by the Board to stay for the purpose of providing proprietary information.

The Board arose from Executive Session at 7:45 p.m. There were no votes taken during Executive Session.

Item 10. Other Business. Commissioner Jones, seconded by Commissioner Becker moved to approve the following Resolution: Resolved, authorizing Chairman Diana Boisclair to negotiate contract amendments to the General Manager's employment contract.

Voted in favor: Chairman Boisclair, Vice Chairman Groner, Commissioner Jones and Commissioner Becker. Voted against: Secretary Goldman.

The next Regular Meeting is scheduled to be held on Tuesday, November 29, 2016.

Chairman Boisclair, seconded by Commissioner Jones moved to adjourn the Meeting at 7:46 p.m.

Attest:

Larry Goldman  
Secretary