



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS
REGULAR MEETING

November 27, 2012

The Regular August Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, November 27, 2012 in the 2nd Floor Board Room of Norwich Public Utilities (NPU) located at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman James Sullivan.

Present: Chairman James Sullivan, Secretary Alan Remondi, Commissioner Larry Goldman and Commissioner Robert Groner. Absent: Vice Chairman Diana Boisclair. Also in attendance were: General Manager John Bilda; NPU Staff Members Chris LaRose, Steve Sinko, Kerri Kemp, Jeff Brining, Jeanne Kurasz, Mike LaLima and Michele Addabbo.

Item 2. Fifteen-Minute Public Comment Period. Maria Miranda of Miranda Creative presented NPU with a banner signed by Norwich residents thanking them for their response to the community during Storm Sandy. Chairman Sullivan thanked Maria and all who signed, and assured her that General Manager Bilda would share the banner with all NPU employees.

Chairman Sullivan then presented a Commendation from the Board to NPU Utility Meter Reader Greg Drozynski for actions in response to gas emergency situation and thanked him for his efforts.

Item 3. Minutes of the Regular October Meeting held on Tuesday, October 23, 2012. Commissioner Goldman, seconded by Secretary Remondi moved to approve the Minutes of the Regular October Meeting held on Tuesday, October 23, 2012, as written. Unanimously approved.

Chairman Sullivan, seconded by Commissioner Goldman moved to suspend the Regular Board Meeting at 6:07 p.m. and enter into the Sewer Authority meeting. Unanimously Approved.

The Meeting resumed at 7:15 p.m.

Item 4. Action Items.

- a) Policy Statement on Board Accountabilities. Commissioner Goldman, seconded by Commissioner Groner moved to adopt the Policy Statement on Board Accountabilities. Unanimously approved.
- b) Adoption of APPA Safety Guidelines. Commissioner Groner, seconded by Secretary Remondi moved to adopt the APPA Safety Guidelines. Unanimously approved.
- c) 2013 Board Meeting Schedule Approval. Commissioner Goldman, seconded by Commissioner Groner moved to approve the 2013 Board Meeting Schedule. Unanimously approved.

Item 5. Financial Report. Steve Sinko presented the Board with an update to NPU's financials. Informative.

Item 6. Strategic Presentations. Building Expansion. Chris LaRose presented the Board with information on the building expansion, Emergency Operations and Control Room Projects. Gary Schnip from G. Schnip Construction Inc. and Jim Donaghy from R.E. Lamb Group also presented information to the Board. Steve Sinko discussed the financial aspect of the project. General Manager Bilda spoke on how all three phases of the project will be completed.

Replacement Power Supply Contract. No updates given at this time.

Gas Bonds. No updates given at this time.

Storm Sandy. Jeanne Kurasz addressed the Board on Adapting Communication Methods to Meet Customer Expectations. Informative.

Item 7. General Business. None.

Item 8. Executive Session. The Board did not enter into Executive Session.

Item 9. Other Business. None.

Item 10. The next Regular Meeting is scheduled to be held on Tuesday, December 18, 2012.

Secretary Remondi, seconded by Commissioner Groner moved to adjourn the Meeting at 8:31 p.m.

Attest:

Alan Remondi
Secretary